



**ADULT LITERACY – From Joyful  
Learning  
Experience to Active Citizenship  
Grundtvig Partnership Project**



## **ADULT LITERACY**

### **MEETING MINUTES**

#### **4th Transnational Meeting**

##### **Mardin, Turkey**

##### **3–4 November 2014**

Ewelina Firszt, Renata Woron



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**Amendment history**

<b>Version</b>	<b>Revision</b>	<b>Date</b>	<b>Pages</b>	<b>Author</b>	<b>Modification</b>
1	0	<date>		Ewelina Firszt, Renata Woróń	Creation
		2014-11-08		Andrea Fenz	Review

**Distribution list**

ADULT LITERACY Partnership

Commission services and project reviewers



# ADULT LITERACY – From Joyful Learning Experience to Active Citizenship Grundtvig Partnership Project



## 1. Introduction

### 1. Objective

The objective of this deliverable is to produce Meeting Minutes for the ADULT LITERACY as part of project management deliverables.

4th Transnational Meeting

Mardin, Turkey

3-4 November 2014

### 2. Aims of the meeting

- To present and discuss development of local projects and target groups.
- To discuss layout of moodle platform, access and other ways to disseminate toolkit - booklet, pdf, etc., possible translation
- preparation for final conference
- learning about local group - refugees.

### 3. Attendance List

Fundacja Edukacji i Kultury im. Stanisława Michalskiego Poland - Renata Woróń, Ewelina Firszt,

Derik Halk Egitim Merkezi Mudurlugu Turkey - Hakkı Ayaz, Selma Dede

Skills International GmbH Austria - Andrea Fenz, Marc Fenz

Temática Positiva - Associação, Portugal - Valdemar Jorge De Azevedo Veloso, João Luís Tavares Gonçalves

Arci Napoli Italy - Mario Alejandro Jimenez Marin

Joanna Pinewood Education Limited GB - not present



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## 4.Meeting Minutes

### 2nd November 2014

18.00 hours

Welcome dinner provided by host organization. All partners were present.

### 3rd November 2014

Duration: 8:15 -17:00

Welcome to Mardin by host organisation.

Organisational issues and agenda presented by Ewelina Firszt

Due to the war in Syria. the official statement of e.g. UK government is against travelling to the regions close to the border with Syria. Therefore the meeting was limited to the staff and also JPE decided not to travel to this meeting.

#### 1. Summary of activities and dissemination :

- All the institutions explained their progress with the project.

The partners discussed their experiences in implementing innovative training methods in adult literacy trainings. Every partners tries to establish new connection with learners and trainers. In some countries it has been noticed that the institutions working with adults falling into our target groups quite reluctantly accept our input and methodologies. In Poland sending emails with information about possible workshops is not a very efficient method, only by talking to the interested people face to face can bring some effect. In Austria it was noticed that trainers in some organizations are not very familiar with ICT-tools (they want to receive information about the project by postal mail, doubtful experience with eLearning platforms like Moodle in the past).

- Fundacja Edukacji i Kultury im. Stanisława Michalskiego (Poland) - presented their version of the leaflet for dissemination.



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- Derik Halk Egitim Merkezi Mudurlugu (Turkey) - received a request from their NA regarding target group, a letter has to be issued to NA regarding refugees as target group and regarding learners mobilities,

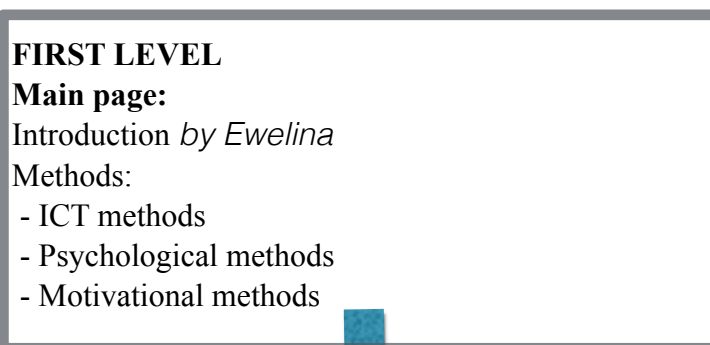
- Skills International GmbH (Austria) – summarized learners’ needs from a German class for asylum seekers provided by Caritas Bildungszentrum in Vienna. Andrea also raised a discussion regarding establishing definition for methods and methodologies.

It has been discussed and the accepted definitions are:

- 1) Methods - a way, technique, or process of / or for doing something. In this context it is the content for the training tool (Source: <http://www.merriam-webster.com/dictionary/method/>)
- 2) Methodology - A methodology does not set out to provide solutions - it is, therefore, not the same thing as a method. Instead, it offers the theoretical underpinning for understanding which method, set of methods or so called “best practices” can be applied to specific case. (Source: <http://en.wikipedia.org/wiki/Methodology>)

## 2. Moodle platform – discussion, decisions taken

- The partners grouped the different methodologies into three categories.
- Andrea showed the Adult Literacy course (German, English) as used on their Moodle
  - Moodle platform will be set up separately for adult literacy project by Marc and Andrea. This will be installed into adult literacy project website. - **DEADLINE 17th November 2014**
- all trainers will register to the platform as users, then Andrea will set them up as trainers for the moodle course. They will be able to modify the content.
- methods description will be attached to the moodle platform as pdf files. **New - eye catching layout for the pdf files of method descriptions should be decided till 11th November 2014.**
- Moodle Structure





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## SECOND LEVEL:

When you click on ICT you have:

Introduction to ICT methods: - *by Andrea*

- eLearning
- Blended Learning
- Webinars
- Augmented Reality
- Social media networking

## SECOND LEVEL:

When you click on psychological methods you have:

Introduction to PM

methods: - *by Renata*

- NLP
- Mnemotechnics
- Mindmapping
- Multiple intelligences

## SECOND LEVEL:

When you click on Motivational methods you have:

Introduction to Motivational methods: -

*by Hakki*

- realia technics
- counselling
- outdoor activities
- Tandem

## THIRD LEVEL:

- when you click on any of the methods there will be a pdf file with method description (first in English and by the end of the project with all partners languages)
- trainers can add there additional information, files, links, exercises photos, etc. regarding method described by them.
- Methods translation - every partner is responsible for translating all the methods in his national language. This should be done by the end of the project (July 2015). UK partner does not need to translate therefore if he agrees he will be proofreader for all files in English written by partners.
- Questionnaire regarding moodle and methods will be prepared on google drive and link will be added to moodle platform (by FM - Poland)
- at the end of the project methods will be also published as booklet in pdf and if possible as a presentation.
- Marc will add the translation option on the project website.

**3. Case study** – every partner will prepare description / presentation of 1 method used in practice for the final conference in Austria. This will contain presentation of the used method step by step + photos with learners, and how it has been done with evaluation and results. Every partners prepares one for the country. The case study will be added to the booklet.

## 4. Meeting in Italy



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- 19 - 20 March 2015 - Naples, Italy - the agenda will be discussed with Italian partner, all partners can contribute their ideas and proposal of activities for learners by the end of November. Agenda should be ready by the end of November so that the partners can use it to invite trainers and learners to the meeting.

#### 5. Meeting in Vienna

- 18 - 19 June 2015 - Austria/ Vienna - final conference to take place on Thursday 18th June in the morning starting at 9:30a.m. till 1p.m. The cost of renting a room for 2 days meeting with conference will be around 600 euros. This means every partner will contribute the amount of 100 Euros. Every partner should prepare a presentation of a case study. Andrea will invite other lecturers from Austria. The final conference agenda will be discussed in details during the meeting in Italy,

The meeting with Mayor and Responsible Governor upon llp activities process in local level did not take place due to the Mayor's other responsibilities.

Remark Andrea: Didn't we meet an educational responsible when we met the school director?

The Mayor was excused by the representatives in the Farewell Dinner.

#### 4th November 2014

Duration: 8:15 - 20:00

#### 1. Visit to Derik Halk Egitim Merkezi Mudurlugu

- **Meeting with director of the school and Provincial Education Director**
- Hearing Learners Voice (An interactive activity with adult learners both in adult literacy as well as language learning courses such as Turkish and English) – listening to the feedback of learners to training and learning methods used in the Turkish for Foreigners classes and discussion with refugees from Syria about their situation and living in Turkey.
- Visiting vocational classes for adults who never completed formal education, e.g. ebru art, hair dressing, traditional sewing, jewellery making,
- Study Visits to Public Education vocational workshop places in different parts of town (vocational and qualification trainings for unemployed youngsters and adults )



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- Learning about local environment, walk around old city
- Meeting summary and evaluation.

18.30 hours

Farewell dinner provided by host organisation. All project partners were present.